**Members in attendance: Patty Hampel, Bethany Holod, Brittney Martin, Sara Hake, David Keating, Maureen Lilly, Jay Walter. Also Amy Williams and Laureen Wagener.**

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| **Topic** |
| * **Meeting called to order by Sara Hake at 3:35pm**
* **Opening – RNE ‘Share’ –** Patty
* **Welcome back –** welcomed new member Bethany Holod
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| **Action Items:*** Approve July minutes – Patty motioned to approve; Brittney seconded
* Approve August agenda – Patty motioned to approve; Brittney seconded
* Elect Parliamentarian – Sara nominated Brittney, who accepted the nomination. There were no additional nominations and Brittney was approved by the council.
* Approve appointed council members (one staff and one community) – Maureen appointed Laureen Wagener to represent the staff and nominated Amy Williams as the community member. All were in favor of the nominations.
* Set meeting norms – we reviewed the meeting norms from last year (provided by Patty) and agreed that they were good for our group. We will revisit again if necessary.
* Review/ Approve Standard Communications Template – Patty presented a standard communications template and proposed that all stakeholders use it. She explained that it would help keep all groups focused on the strategic plan and tying their activities back to the plan, as well as keeping the community informed on the goings on at the school. Discussion centered around the necessity of the document, particularly with regards to teachers, but it was suggested that we use the document to relay SGC activity with other groups (like PTA, Foundation). We agreed to start our year this way and potentially approaching the other groups about utilizing the document for second semester.
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| **Team Report Reviews** * Discuss/determine representative for PTA – Sara asked for volunteers to serve as PTA representative. Bethany volunteered and will report back from PTA board meetings.
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| **SGC Initiative(s)** * Discuss and determine 1-3 Initiatives for this 2016-17 school year – Maureen reviewed the initiatives covered at the school level that are underway or will be during this school year. Included are:
1. BEAR Time/RTI block is part of the schedule and already happening
2. On Demand Writing program for K-5
3. Lucy Calkins writing training has begun and teachers are starting Unit 1; reading training will be piloted in 2nd and 5th grades.
4. Professional Development supplemented by last year’s Seed Fund has started.
5. PBL – Science and SS standards will change next year, so a consultant will come to evaluate and update the current units to be sure that the assessments are valid and students will continue to learn.
6. Math workshop and literacy workshop are happening
7. Phonics resources for K-3 are coming

We discussed how the SGC really needs to focus on the Collaborative Culture component of the strategic plan and Amy proposed approaching the changes slowly using the communications committee. This committee will focus on academic communications at first and will meet separately to decide which initiatives they will drive. They will report back to the council at the next meeting with a plan and the council will then decide if we should take on other initiatives this year or not. Those who wanted to be part of the communications committee included Amy, Jay, Patty, Laureen, and Sara.  |
| **Calendar Review and Update** * Select standardized calendar format for 2016-17 – Brittney will incorporate the Fulton dates into a common calendar for everyone prior to the next meeting.
* Review RFF and Seed Fund deadlines for this year – these items were not available at this time and will be reviewed next time.
* Set date for remainder of semester meetings – because RFF and Seed Fund timelines were not available, we decided to set the next two meetings and then complete the dates with the timelines in mind. The next two meetings will be: September 7 at 3:30; October 5 at 3:30.
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| **Next Steps*** Confirm agenda and action items for next meeting – items include reports from academic communications committee and deciding if we need to add more initiatives or not; setting goals for the SGC for the 2016 school year; finish setting the calendar for deadlines and meetings
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**Meeting adjourned at 4:37pm**

**Next meetings:**

**September 7 at 3:30**

**October 5 at 3:30**