**Roswell North Elementary**

**School Governance Council**

­­­­­­­­­­­­­­­­­­­­­­­­

**Date:** December 7, 2015

**Time:** 3:30 PM

**Location:**

CST Office, Roswell North Elementary

Minutes from Roswell North School Governance Council Meeting taken by Amy Jeffs

**Agenda**

**Call to Order**

**Action Items**

**Approve November Minutes**

**Approve December Agenda**

**Approve Seed Fund Application**

**Discussion Items**

**Reports from PTA Board Meeting, Foundation Meeting and Seed Fund**

 **Finalize the Seed Fund Final Application**

**Set agenda for January Meeting**

**Discuss Action Items for Next Meeting**

**Information Items**

**Members must attend 75% of the meetings and may not miss 3 consecutive meetings**

**Future Meeting Dates:**

**Monday January 11th at 4:00pm**

**Monday February 22nd at 4:00pm**

**Monday March 14th at 4:00pm**

**Adjourn meeting**

**Minutes**

**Members present:**

**Cari Begin Amy Jeffs**

**Patty Hampel Sarah Gruber**

**Maureen Lilly John Beese**

**Brittany Borg Sara Hake**

**David Keating**

**Other attendees:**

**Kina Champion**

**Call to order** by Cari Begin at 4:03 pm.

**Action Item: Approve November Minutes-**

Sara Hake motioned to approve November minutes, Sarah Gruber seconded, all were in favor and November minutes were approved.

**Action Item: Approve December Agenda**-

Sara Hake motioned to approve agenda, John Beese seconded, all were in favor and December agenda was approved.

**Action Item: Approve Seed Fund Application-**

Vote postponed until later in the meeting, until after discussion.

Amy Jeffs motioned to approve Seed Fund Application, Sarah Gruber seconded, all were in favor and Seed Fund Application was approved for submission on December 10th.

**Discussion Item: Reports from PTA Board Meeting, Foundation Meeting and Seed Fund**

PTA – Patty Hampel

Goal setting exercise at last PTA Board meeting. Outlined future and why it’s important. Broke into two groups for working sessions. Maureen Lilly observed. Copy given to John Hannah to go through with Dad’s Club board.

Foundation – Amy Jeffs

Annual campaign underway. Monthly meeting 12/9 where Amy will facilitate goal setting exercise. Playground initiative is being revisited because Physics Tower MOU is not being accepted by Foundation. Cari suggested involving students to incorporate project based learning in motion.

Seed Fund – Maureen Lilly

First round of units will be completed in January. Teachers creating Spring PBL units were given a half day last week to work on units. Teachers will be paid off contract to write the units they have volunteered to write. Next full release day will concentrate on working on the units. Final review projected for March.

**Discussion Item: Finalize the Seed Fund Final Application**

Group worked through finalizing Seed Fund application.

**Discussion Item: Set agenda for January Meeting**

Review input gathered from Goal Setting exercise with stakeholders (Instructional Council, PTA, Foundation)

Report from Sarah Gruber on Grant Champion Meeting

**Discussion Item: Discuss Action Items for Next Meeting**

Sarah Gruber will attend Grant Champion Meeting this week

Final review and editing of application will be completed this week, and Maureen Lilly will submit 12/10.

**Information Items:**

**Members must attend 75% of the meetings and may not miss 3 consecutive meetings**

**Future Meeting Dates:**

Monday January 25th at 4:00pm

Monday February 22nd at 4:00pm

Monday March 14th at 4:00pm

**Adjourn Meeting**

Meeting was adjourned by Cari Begin at 5:59pm.