**Roswell North Elementary**

**School Governance Council**

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**Date:** February 22, 2016

**Time:** 4:00 PM

**Location:**

CST Office, Roswell North Elementary

**Agenda**

**Call to Order**

**Action Items**

Approve January Minutes

Approve February Agenda

Review and approve the 2016-2017 Budget

**Discussion Items**

Reports from PTA Board Meeting, Foundation Meeting and Seed Fund

Report from Communication Chair regarding Elections

Report from Council members who attended the Strategic Planning process

Review and complete other tasks, as needed, for Strategic Planning process (Lilly and Gruber)

Develop questions for the teacher input meetings (David Keating)

Review input gathered from Goal Setting exercise with stakeholders (Instructional Council, PTA, Foundation)

Set agenda for March Meeting

Discuss Action Items for Next Meeting

Set the April and May meeting dates

**Information Items**

**Members must attend 75% of the meetings and may not miss 3 consecutive meetings**

**Future Meeting Dates:**

Monday March 28th at 4:00pm (Rescheduled)

**Adjourn meeting**

**Minutes**

**Members present:**

**Cari Begin Amy Jeffs**

**Patty Hampel Sarah Gruber**

**Maureen Lilly Brittany Borg**

**Sara Hake David Keating**

**Jay Walter John Beese**

**Call to order** by Cari Begin at 4:03pm.

**Action Item: Approve January Minutes-**

Jay Walter motioned to approve January minutes, John Beese seconded, all were in favor and January minutes were approved.

**Action Item: Approve February Agenda**-

Sarah Gruber motioned to approve agenda, John Beese seconded, all were in favor and February agenda was approved.

**Action Item: Review and approve the 2016-2017 Budget**

David Keating and John Beese as Budget committee members reviewed budget in detail with Maureen Lilly last Friday.

Budget review led by Maureen Lilly. Impacts will be made because the expected enrollment for 2016-2017 SY will be 140 less students than current enrollment.

Committee discussed concerns about the funds that were allocated to RNE from Fulton County.

John Beese motioned to approve the budget, Brittney Borg seconded the motion, all approved the 2016-2017 budget.

**Discussion Item: Reports from PTA Board Meeting, Foundation Meeting and Seed Fund**

PTA – Patty Hampel

Last meeting January 22nd. Box Tops and STEAM Night complete, both successful.

Artist Day March 29th. International Night this Friday 27th. Field Day May 16th-17th.

Foundation – Amy Jeffs

Soiree March 19th. Looking for additional donations for silent auction. New playground equipment has been ordered and starting to be implemented.

Seed Fund – Maureen Lilly

Granted 2016-2017 Seed Fund dollars. Consulting group has been contacted to perform professional development and coaching as part of Seed Fund initiative.

**Discussion Item: Report from Communication Chair regarding Elections**

Candidacy information is out for one teacher and one parent elected positions. Candidacy declarations are due March 1st. Committee members were encouraged to spread the word about elections

**Discussion Item: Report from Council members who attended the Strategic Planning meeting**

Sarah Gruber, Patty Hampel and Maureen Lilly will be attending next Strategic Planning session on Monday February 29th.

**Discussion Item: Review and complete other tasks, as needed, for Strategic Planning process** Presented by Maureen Lilly and Sarah Gruber

Strategic Planning Needs Assessment Work Plan data reviewed

* + Culture and Climate
		- Attendance Dashboard - reviewed
		- Demographics – reviewed
		- Discipline Dashboard – reviewed

Discussion around potential for Parent University and other ideas for the future. Home/ school communication improvements were also identified as a need.

Remainder of Internal Environment and External Environment data to be reviewed at March meeting.

**Discussion Item: Develop questions for the teacher input meetings**

David Keating will be meeting with teachers for input on March 17th at 2:45pm.

Discussion around upcoming session and what should be included, as well as the approach. Provide background on SGC, and why this Strategic Planning process is taking place. It’s a participative exercise where individual’s voices can be heard.

David will send out input questions for review by the group prior to March 17th meeting.

**Discussion Item: Review input gathered from Goal Setting exercise with stakeholders** (Instructional Council, PTA, Foundation)

Sarah Gruber will compile feedback from all three groups to be presented at March meeting prior to next round of focus groups.

**Discussion Item: Set agenda for March Meeting**

Strategic Planning Focus Group review

Strategic Planning Data Assessment review

* Internal Environment data
	+ Student Learning
		- Georgia Milestones
		- STAR
* External Environment data to be reviewed
	+ Community Resources, Trends and Perceptions
		- American Fact Finder Data
		- Community Member Focus Group – Rotary (TBD when meeting will take place

**Discussion Item: Discuss Action Items for Next Meeting**

**Discussion Item: Set April and May meeting dates**

March 28th at 3:30pm (rescheduled)

April 25th at 4:00pm

May 12th at 4:00pm

**Information Items:**

**Members must attend 75% of the meetings and may not miss 3 consecutive meetings**

**Future Meeting Dates:**

Monday March 28th at 3:30pm

April 25th at 4:00pm

May 12th at 4:00pm

**Adjourn Meeting**

Meeting was adjourned by Cari Begin at 5:41pm.