**Roswell North Elementary**

**School Governance Council**

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**Date:** March 28, 2016

**Time:** 3:30 PM

**Location:**

CST Office, Roswell North Elementary

**Agenda**

**Action Items**

Approve February Minutes

Approve March Agenda

**Discussion Items**

Reports from PTA Board Meeting, Foundation Meeting and Seed Fund

Report from Communication Chair regarding Elections

Report from Council members who attended the Strategic Planning process

Strategic Planning Teacher Focus Group review

Strategic Planning Data Assessment review

* Internal Environment – Culture & Climate
	+ - Attendance
		- Demographics
		- Discipline
		- School Quality Review
* Internal Environment - Student Learning
	+ - Georgia Milestones
		- STAR
		- DRA
* External Environment – Community Resources, Trends and Perceptions
	+ - American Fact Finder Data

Review input gathered from Goal Setting exercise with stakeholders (Instructional Council, PTA, Foundation)

Set agenda for April Meeting

Discuss Action Items for Next Meeting

**Information Items**

**Members must attend 75% of the meetings and may not miss 3 consecutive meetings**

**Future Meeting Dates:**

April 25th at 4:00pm

May 12th at 4:00pm

**Adjourn meeting**

**Minutes**

**Members present:**

**Cari Begin Amy Jeffs**

**Patty Hampel Sarah Gruber**

**Maureen Lilly Sara Hake**

**John Beese**

**Call to order** by Cari Begin at 3:37pm.

**Action Item: Approve February Minutes-**

Cari Begin motioned to approve February minutes, John Beese seconded, all were in favor and February minutes were approved.

**Action Item: Approve March Agenda**-

Sarah Gruber motioned to approve agenda, John Beese seconded, all were in favor and March agenda was approved.

**Discussion Item: Reports from PTA Board Meeting, Foundation Meeting and Seed Fund**

PTA – Patty Hampel

Artist Day tomorrow, Field Day upcoming, new board being slated

Foundation – Amy Jeffs

Soiree was last week. Successful event. Waiting for final numbers to be tallied.

Seed Fund – Maureen Lilly

**Discussion Item: Report from Communication Chair regarding Elections**

SGC Elections close tomorrow/ Tuesday March 29th at 5:00pm. Our voting is low for both parents and teachers. Need to encourage people to vote.

Idea for next year is to have an event that coincides with elections and push parents to vote while at the event. PCs dedicated for voting, and hand out “home access code” at the door to each parent.

**Discussion Item: Report from Council members who attended the Strategic Planning meeting**

Next meeting is Thursday 3/31 at North Springs High School in Sandy Springs. Sarah Gruber, Maureen Lilly and Patty Hampel will attend.

**Discussion Item: Strategic Planning Teacher Focus Group review**

Members were asked to review facilitation notes and written feedback from session provided and presented by Patty Hampel. Approximately 50-60 staff members participated during in-service day.

Interesting points were highlighted by each member and then shared with the group based on the data provided by topic/ facilitation group.

Student Achievement

* Make up of classrooms (student wise)
* Resource availability
* RTI consistency
* Time (better use and more help with)
* Better use of assessments
* TAG structure
* Consistency across technology platforms
* Resources for below bench work students

Teacher Professional Development

* Need for transparency/ two-way communication
* Need to feel appreciated
* Teacher counselor/ need to vent
* Peer-to-peer observation
* # of kids dominating/ draining resources
* Teacher recognition
* Community building
* Media exposure on the positives

Parent Engagement

* Need for more parent involvement
* More equitable distribution of parents
* Need for supplies
* Parent education around grade level requirements
* Database of parent skill sets
* Single sign up for all volunteer requests
* Consistent communication between teacher/ parent and vice versa

\*Idea of a parent academy was discussed

Reward and Recognition

* Informal recognition
* Room parent involvement/ protocol
* Administration being present and visible
* Positive reinforcement
* Surprise versus normal or scheduled recognition

\*Cross functional meeting should be planned for May to include all stakeholders in go forward strategy for alignment

**Discussion Item: Strategic Planning Data Assessment review**

Review detailed data provided by Sarah Gruber

* Internal Environment – Culture & Climate
	+ Attendance
	+ Demographics
	+ Discipline
	+ Student Focus Group
	+ School Quality Review

*Findings:*

* *Withdrawal/ enrollment data consistent over last three years*
* *The same students appear to be repeatedly referred.*
* *Students long for more challenge and a quieter, more structured learning environment.*
* *Certain aspects of teaching and learning have not changed from 2012-2015*
* Internal Environment - Student Learning
	+ Georgia Milestones
	+ STAR
	+ DRA

 *Findings:*

* *Core instructional deficits in the area of reading/ foundational literacy instruction*
* *Students performed below the district and state in social studies in Grades 4 and 5.*
* *Achievement gaps present across all subgroups.*
* External Environment – Community Resources, Trends and Perceptions
	+ American Fact Finder Data
	+ Community Focus Group (Rotary)

 *Findings:*

* *Positive feedback from community*
* *There are some untapped funding and resources.*
* *Collaborative and problem-solving skills as a need for future success.*

**Discussion Item: Review input gathered from Goal Setting exercise with stakeholders (Instructional Council, PTA, Foundation)**

Pushed to April meeting due to timing.

**Discussion Item: Set agenda for April Meeting**

Review input gathered from Goal Setting exercise with stakeholders (Instructional Council, PTA, Foundation)

Review Community focus group feedback

Review short term/ long term outcomes for Strategic Planning meeting 3 (Thurs 3/31)

Maureen will have and can review CCRPI data

**Discussion Item: Discuss Action Items for Next Meeting**

**Information Items:**

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**Future Meeting Dates:**

April 25th at 4:00pm

May 12th at 4:00pm

**Adjourn Meeting**

Meeting was adjourned by Cari Begin at 6:07pm.