



Roswell North Elementary School Governance Council

Date: May 23, 2016

Time: 4:00 PM

Location:

Media Center, Roswell North Elementary

Agenda

Action Items

Approve May 18 Minutes

Approve May 23 Agenda

Discussion Items

Review and Revise Strategic Plan narrative – 40 min

Discuss agenda for Cross Functional Meeting on June 2 – 15 min

Discuss agenda and action items for July meeting

Information Items

Members must attend 75% of the meetings and may not miss 3 consecutive meetings

Future Meeting Dates:

Set July Meeting

Adjourn meeting

Minutes

Members present:

Cari Begin	Amy Jeffs
Patty Hampel	Maureen Lilly
Sara Hake	John Beese
Brittney Martin	Jay Walter

Members not present:

Sarah Gruber

David Keating - excused medical absence

Call to order by Sara Hake, Vice Chair, at 4:00pm.

Action Item: Council Member medical absence

Amy Jeffs to adjust April and May 18th minutes to note that David Keating's absence was excused for medical reasons. Amended minutes will be presented and voted on for approval at July meeting by new Council Members.

Action Item: Approve May 18th Minutes-

John Beese motioned to approve May 18th minutes, Jay Walter seconded, all were in favor and May 18th minutes were approved.

Action Item: Approve May 23rd Agenda-

John Beese motioned to approve agenda, Sara Hake seconded, all were in favor and May 23rd agenda was approved.

Discussion Item: Review and Revise Strategic Plan narrative

Maureen Lilly led review of latest draft of Strategic Plan narrative. Council discussed some additions and edit. Final draft will be sent by Maureen Lilly to Sara Hake for proofreading, formatting and editing. Sara Hake will send to entire Council for final review before Maureen Lilly submits it to the County prior to the June 15th deadline.

Discussion Item: Discuss agenda for Cross Functional Meeting on June 2nd

Patty Hampel walked Council Members through draft agenda for June 2nd Cross-Functional/ Information Briefing Workshop/ Meeting. Goal is to present Strategic Plan and how it was created based on data and input. Baseline terms on how our school is governed and organized will be shared. The current state and data supporting it will be reviewed with all attendees. Overview of Strategic Plan and workshop exercises for Collaborative Culture Initiatives will be conducted with all attendees. The session will end with a prioritization exercise to outline next

steps and a conclusion to define take-aways and possible final additions to the Strategic Plan before submittal.

Patty Hampel, Cara Begin and Sara Hake will finalize agenda with all Council Members available on June 2nd to present.

Discussion Item: Discuss agenda and action items for July meeting

As current Vice Chair, Sara Hake will determine date for July meeting, communicate with all Council Members, prepare agenda and conduct meeting.

The following items will need to be discussed:

- Approve amended April, amended May 18th and May 23rd minutes
- Review feedback from June 2nd Informational Meeting and associated Action Plans
- Complete norm setting exercise with New Council, review of current norms established by 2015/2016 Council at September 16, 2015 meeting
 - We will base decisions with all students in mind.
 - We will have data at every meeting.
 - We will distribute tasks equally amongst members.
 - We will ask questions when in doubt or have concerns.
 - We will be present both physically and mentally.
- Appointment of Community Member by Maureen Lilly and approval by Council
- Appointment of Employee by Maureen Lilly prior to July meeting, so he/ she can be in attendance
- Election of new officers to include Chair, Vice Chair and Parliamentarian

Information Items

Members must attend 75% of the meetings and may not miss 3 consecutive meetings

Future Meeting Dates:

July Meeting – to be set in June by Sara Hake in collaboration with new Council Members.

Adjourn meeting

Meeting was adjourned by Cari Begin at 4:59pm.