**Roswell North Elementary**

**School Governance Council**

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**Date:** November 17, 2014

**Time:** 4:00 PM

**Location:**

Large Conference Room, Roswell North Elementary

Minutes from Roswell North School Governance Council Meeting taken by Amy Jeffs in Sarah Linn’s absence

**Agenda**

**Call to Order**

**Action Items:**

**Approve November agenda**

**Approve October Minutes**

**Vote: New Teacher Representative to fill Ayo Richardson’s vacated seat**

**Discussion Items:**

**RFFs**

**Seed Funds**

**“Easy Wins”**

**Mission and Vision**

**Information Items:**

**Reports from PTA Board Meeting and Foundation Meeting**

**SGC Member Attendance Rules-must attend 70% of meetings**

**Future Meeting Date: December 15th at 4 PM**

**Adjourn Meeting**

**Minutes**

**Members present:**

**John Hannah Kate Scarborough Cari Begin**

**Amy Jeffs Laura Webb**

**Shawna McCoy Kindra Smith**

**Call to order** at 4:10 PM by Kate Scarborough

**Action Item: Approve Agenda-**

Laura Webb motioned to approve agenda, Kindra Smith seconded, all were in favor and agenda was approved

**Action Item: Approve October minutes**-

October minutes could not be approved, moved to December meeting

**Vote: New Teacher Representative-**

Mrs. Nichols was supposed to attend meeting after completing a parent/ teacher conference. She did not, so vote will need to take place at December meeting.

**Discussion Item: RFFs-**

The request for 2 additional Full Release Planning Days is the only RFF that needs to be posted for public comment

Discussion about how adding 2 additional days to the existing 3 days without adding 30 minutes of instructional time to the school day is counterproductive

It was decided that the request for the 2 additional full release days will be withdrawn

Crabapple Middle sent us their proposed 3 days, so we can hopefully plan for full release on the same 3 days: Sept 4, 2014, Feb 16, 2015, April 1, 2015

**Discussion Item: Seed Funds-**

The following is the timeline for Seed Fund submission:

 Dec 10, 2014 – due date for submission of interest form

 Feb 4, 2015 – due date for submission of actual materials and PPT presentation

 Feb 23, 2015 – 15 minute presentation and Q&A to Fulton Education Trust

The following is the criteria for Seed Fund approval:

 School need and challenge

 Project plan

 Project outcomes

 Budget

 Sustainability (IMPORTANT)

 Presentation

The following is how the Funds can be used:

 New school project

 New Seed Fund project

 Extension of current project with no previous Seed Funding

 Expansion of project where Seed Funds were used previously

Discussion around how Seeds Funds can support year 2 of 3 year strategic plan, in particular supporting Professional Development and Project Based Learning initiative. Shawna McCoy shared Ed Camp (teachers teaching teachers) approach that the teachers will be participating in during Full Release day this Friday November 21, 2014.

The following are potential asks that will be shared with teachers for input at upcoming open forum:

STEAM facilitator to help organization and champion incorporating STEAM into curriculum

Additional help/ PT/ hourly staff during prep time (ie. Back to back lunch and recess periods)

Stipends for teachers to write units

Additional training from outside experts/ resources

Building of a resource library with video and other peer based teaching/ learning tools

It was determined that SGC would invite teachers and staff to an open forum to gather input on Seed Funds on December 3, 2014 at 3:00pm in the Media Center. Communication committee (Amy Jeffs & Cari Begin) will work on invitation to be sent to all teachers and staff.

SGC will reconvene to review input and finalize Seed Funds interest forms on December 5, 2014 at 9:00am in the Large Conference Room.

**Discussion Item: Mission & Vision-**

No feedback was received from two email requests for input on formulating a new Mission Statement sent to teachers and staff from Shawna McCoy. It was discussed and decided that the committee has bigger issues to address right now and will therefore table the Mission Statement discussion and creation of a new Mission Statement until the new year.

**Information Items:**

**Reports from PTA Board Meeting and Foundation Meeting**

Amy Jeffs shared brief recap from Foundation monthly board meeting, and importance of all 3 groups (SGC, PTA and Foundation) meeting and communicating in order to be on the same page

John Hannah shared a recap from PTA monthly board meeting. Harvest Festival collected $15,000.

Both groups welcome SGC representation.

**SGC Member Attendance Rules-must attend 70% of meetings**

**Future Meeting Date- Dec 15, 2014 at 4:00 PM**

**Adjourn Meeting**

Meeting was adjourned at 5:50 PM