**Roswell North Elementary**

**School Governance Council**

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**Date:** October 7, 2015

**Time:** 3:30 PM

**Location:**

Large Conference Room, Roswell North Elementary

Minutes from Roswell North School Governance Council Meeting taken by Amy Jeffs

**Agenda**

**Call to Order**

**Action Items**

**Approve October Agenda**

**Approve September Minutes**

**New SGC Member Appointments**

**Discussion Items**

**Reports from PTA Board Meeting, Foundation Meeting**

**Review current Seed Fund accountability document**

 **Discuss and determine Seed Fund requests for 2016-2017 school year**

**Review SGC goals – led by Patty Hampel**

**Discuss and Set agenda for November Meeting**

**Discuss Action Items for Next Meeting**

**Information Items**

**Members must attend 75% of the meetings and may not miss 3 consecutive meetings**

**Future Meeting Dates:**

**Monday November 11th at 4:00pm**

**Monday December 7th at 4:00pm**

**Monday January 11th at 4:00pm**

**Monday February 22nd at 4:00pm**

**Monday March 14th at 4:00pm**

**Adjourn meeting**

**Minutes**

**Members present:**

**Cari Begin Amy Jeffs**

**Patty Hampel Jay Walter**

**Sarah Gruber Maureen Lilly**

**Other attendees:**

**Martha Powell**

**Brittany Borg**

**John Beese**

**Call to order** by Cari Begin at 3:47pm.

Started without a quorum, proceeded with Discussion Items

Established a quorum at 4:04pm, proceeded with Action Items requiring voting

**Action Item: Approve October Agenda**-

Patty Hampel motioned to approve agenda, Sarah Gruber seconded, all were in favor and October agenda was approved.

**Action Item: Approve September Minutes-**

Jay Walter motioned to approve minutes, Patty Hampel seconded, all were in favor and September minutes were approved.

**Action Item: New SGC Member Appointments**

Maureen Lilly wishes to appoint John Beese and Brittany Borg to replace Sarah Nichols and LaShawna McCoy.

John Beese – 4th grade teacher, teaching experience inside and outside the classroom

 Brittany Borg – Kindergarten teacher, supportive of STEAM and PBL, at RNE for 5 years

Cari Begin approved appointment of Brittany Borg, seconded by Sarah Gruber. All in favor.

Cari Begin approved appointment of John Beese, seconded by Jay Walter. All in favor.

**Discussion Item: Reports from PTA Board Meeting, Foundation Meeting**

PTA – Patty Hampel

Exceeded goal for Fundraiser/ Charleston Wrap

Box Tops completed

Youth Day Parade 10/10

Bears Care Food/ Snacks Drive 10/13 – 10/5

Foundation – Amy Jeffs – no report, meeting 10/15

**Discussion Item: Review current Seed Fund accountability document**

Discussed draft of document. Agreed on additions to leading indicators.

Ie. Admin team will conduct observation of “learned elements of PBL” during instructions.

Maureen Lilly will lead reviewing document with PBL facilitators.

**Discussion Item: Discuss and determine Seed Fund requests for 2016-2017 school year**

Patty Hampel attended online training.

Seed Funds – 10/19 Initial Applications Due

 12/10 Final Application Due

 1/25 School will be notified if you are invited to Q&A session

 2/8 Q&A Session

 2/12 Seed Funds Awarded

Seed Funds have to tie back to strategic plan, address a problem, address the population, measurable project plan, tie to budget.

Discussion around where we aren’t meeting Strategic Plan:

 Could improve writing across the curriculum

Could improve vertically align curriculum expectations, analyzing data, and identifying opportunities to help students or push students which requires different instruction

Unpacking standards

 Gap in reading achievement by grade level

 Time and process/ structure for reflection

As part of this year’s Seed Fund PBL data facilitation, new data was uncovered in conjunction with our new principal, so we need to do pre-work for Personalized Learning.

 In order to be successful

 Full duty days 1 per month, per grade level

 Options to contract for facilitators

 Possible FTE

**Discussion Item: Review SGC goals**

Postponed until November meeting.

**Discussion Item: Discuss and Set agenda for November Meeting**

Review SGC goals

Vote for vice chair replacement for LaShawna McCoy

**Discussion Item: Discuss Action Items for Next Meeting**

Working session to complete initial Seed Fund application will be Wednesday October 14th at 10:00am

Cari to call Kina to clarify a few questions about Seed Fund

Maureen Lilly will gather reading and math data to include in our Seed Fund Application

**Information Items:**

**Members must attend 75% of the meetings and may not miss 3 consecutive meetings**

**Future Meeting Dates:**

Monday November 11th at 4:00pm – start time changed to 4:15pm

Monday December 7th at 4:00pm

Monday January 11th at 4:00pm

Monday February 22nd at 4:00pm

Monday March 14th at 4:00pm

**Adjourn Meeting**

Meeting was adjourned by Cari Begin at 5:52pm.